



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Statutory Licensing Committee

At: Multi-Location Meeting - Gloucester Room, Guildhall / MS Teams

On: Friday, 6 October 2023

Time: 9.50 am

Chair: Councillor Penny Matthews

Membership:

Councillors: J P Curtice, P Downing, N Furlong, V A Holland, Y V Jardine, S Joy, P Lloyd, M W Locke, C L Philpott, B J Rowlands and L V Walton

Agenda

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1 Apologies for Absence.	
2 Disclosures of Personal and Prejudicial Interest. www.swansea.gov.uk/disclosuresofinterests	
3 Minutes: To approve & sign the Minutes of the previous meeting(s) as a correct record.	1 - 22
4 Terms of Reference (For Information).	23

A handwritten signature in black ink that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Wednesday, 27 September 2023

Contact: Democratic Services - Tel: (01792) 636923

Agenda Item 3



City and County of Swansea

Minutes of the **Statutory Licensing Committee**

Multi-Location Meeting - Council Chamber, Guildhall / MS

Teams

Friday, 14 April 2023 at 9.55 am

Present: Councillor P M Matthews (Chair) Presided

Councillor(s)

J P Curtice
P Lloyd
B J Rowlands

Councillor(s)

P Downing
M W Locke
L V Walton

Councillor(s)

V A Holland
C L Philpott

Officer(s)

Aled Gruffydd
Yvonne Lewis
Samantha Woon

Associate Lawyer
Team Leader, Licensing
Democratic Services Officer

Apologies for Absence

Councillor(s): None.

7 Disclosures of Personal and Prejudicial Interest.

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

8 Minutes:

Resolved that the following Meetings held on:

- 1) Statutory Licensing Committee – 14 October, 2022.
- 2) Statutory Licensing Sub Committee - 26 October, 2022.
- 3) Statutory Licensing Sub Committee – 31 October, 2022.
- 4) Statutory Licensing Sub Committee - 2 December, 2022.
- 5) Statutory Licensing Sub Committee – 7 February, 2023.
- 6) Statutory Licensing Sub Committee - 3 March, 2023.
- 7) Statutory Licensing Sub Committee - 16 March, 2023.

Be approved as correct records.

The meeting ended at 10.00 am

Chair



City and County of Swansea

Minutes of the **Statutory Licensing Committee**

Multi-Location Meeting - Council Chamber, Guildhall / MS

Teams

Thursday, 18 May 2023 at 4.26 pm

Present:

Councillor(s)

J P Curtice
V A Holland
P Lloyd
C L Philpott

Councillor(s)

P Downing
Y V Jardine
M W Locke
B J Rowlands

Councillor(s)

N Furlong
S Joy
P M Matthews
L V Walton

Officer(s)

Gareth Borsden
Huw Evans
Debbie Smith

Democratic Services Officer
Head of Democratic Services
Deputy Chief Legal Officer

Apologies for Absence

Councillor(s): None.

1 To elect a Chair for the Municipal Year 2023 - 2024.

Resolved that Councillor P M Matthews be elected Chair for the Municipal Year 2023-2024.

Councillor P M Matthews (Chair) presided

2 To elect a Vice-Chair for the Municipal Year 2023 - 2024.

Resolved that Councillor V A Holland be elected as Vice-Chair for the Municipal Year 2023-2024.

3 Disclosures of Personal & Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

The meeting ended at 4.27 pm

Chair



City and County of Swansea

Minutes of the **Statutory Licensing Sub Committee**

Multi-Location Meeting - Council Chamber, Guildhall / MS

Teams

Friday, 16 June 2023 at 10.00 am

Present: Councillor P M Matthews (Chair) Presided

Councillor(s)
J P Curtice

Councillor(s)
V A Holland

Officer(s)

Annie Davies

Aled Gruffydd

Rachel Loosemore

Samantha Woon

Licensing Officer

Associate Lawyer

Operational Lead - Licensing

Democratic Services Officer

Apologies for Absence

Councillor(s): None.

1 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

2 Statutory Licensing Sub Committee Procedure (For Information).

The Lawyer advising the Committee presented the Statutory Licensing Sub Committee Procedure, for information.

3 Licensing Act 2003 - Section 17 - Application for a Premises Licence - The Langrove, Parkmill, Southgate, Swansea, SA3 2AB.

Following formal introductions the Associate Lawyer outlined the procedure to be adopted by the Sub Committee in considering the application.

The Licensing Officer reported on the application for a new premises licence in respect of The Langrove, Parkmill, Southgate, Swansea, SA3 2AB

She referred to the licensing objectives, policy considerations, guidance from the Home Office and action following consideration of the relevant person's objections. Specific reference was made to application for a premises licence at Appendix A and A1, the location plan of the premises at Appendix B, conditions consistent with the

operating schedule at Appendix C and the representations made by Other Persons at Appendix D.

Three representations had been received from Other Persons. A copy of their representations were attached at Appendix D. The representations related to the prevention of crime and disorder and public nuisance.

In the absence of the Other Persons, the Licensing Officer read the representations (as detailed in Appendix D):

The Chair welcomed Ms S Craig, Applicant. Ms Craig referred to the representation received from Mr B Stewart and advised that there had been a misunderstanding and she was happy to modify the hours of the application to 12:00 – 20.30 hours, Monday to Sunday (in line with the hours of the Health Club). It was noted the Health Club currently close at 17:00 hours on Saturday and Sunday but their intention was to extend these hours to 21:00, hence her application. However, in the absence of any extension of current hours she would close at 17:00. Furthermore, it was noted that the Health Club and Café shared the same security system so to operate past 17:00 hours on a Saturday and Sunday would not be possible.

Ms Craig referred to an email of support from Mr B Stewart, although Licensing Officers confirmed that no such email had been received.

Ms Craig referred to the representations from Mr and Mrs Porter and Mr Newcombe. She stated that the speed bumps on the lane prevented any vehicle travelling more than 10mph. Additionally, 1 complaint had been received in 10 years (which related to the Health Club). South Wales Police had confirmed no complaints had been received.

Ms S Craig referred to the difficulties experienced by small business during the current economic climate and stated that her application sought to provide a glass of wine or beer with a meal which would be beneficial to the Community whilst potentially boosting business.

In response to Member questions, Ms Craig stated that:

- The Coffee shop had been in operation for one week so it was difficult to understand how the issues raised by objectors could related to the business.
- In regard to the removal of rubbish/empty bottles, she was happy to amend the times to 0900 – 20.30 hours.
- Part of her lease arrangement was ensuring the cleanliness of the area, therefore, waste disposal services were in place.
- She would take responsibility for the operation and maintenance of CCTV.
- There was a safe on the premises should confiscated drugs be required to be securely stored.
- There would be provision for takeaway food.

In conclusion Ms Craig detailed nature of her business and stated that the local residents patronised the Coffee shop and were complimentary in respect of the services being offered. Ms Craig stated that the application to serve alcohol would

not encourage patrons to attend from outside the area but provided an enhanced offer to the local community.

It was **resolved** that the press and public be excluded from the hearing in accordance with paragraph 14 of the Licensing Act (Hearings) Regulations 2005, to enable the Sub-Committee to take legal advice.

The Chair thanked the participants for their attendance and advised that a decision would be provided within 5 working days.

(Closed Session)

Members discussed the issues relating to the application.

(Open Session)

The Chair indicated that the Sub-Committee's decision would be published within five working days of the Committee and would take account of the application and representation made and the needs and interests of all parties in terms of the Council's Statements of Licensing Policy, statutory guidance and the requirements of the Licensing Act 2003.

The Sub-Committee **Resolved** to Grant the application subject to the conditions consistent with the operating schedule and as modified as considered appropriate for the promotion of the licensing objectives as below:

Supply of Alcohol/Opening hours

Supply of Alcohol

Monday – Sunday
1200 – 2030

1. Comprehensive recordable CCTV system will be installed and maintained covering the trade areas whilst encompassing all ingress and egress to the premises. The system must continually record whilst the premises is open for licensable activities and during all times when customers remain at the premises. The system must be capable of providing pictures of evidential quality, in particular facial recognition. All recordings must be stored for a minimum period of 31 days with date and time. Recordings must be made available immediately upon the request of a Police or Authorised Officer.
2. An incident recording book, bound in numerical order, shall be maintained at the premises showing details of the date and time of assaults, injuries, accidents or ejections, as well as details of the members of staff involved, the nature of the incident and the action/outcome. The book must be kept available for inspection by the Police or Authorised Officers of the Licensing Authority.
3. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of the local residents and leave the area quietly.
4. No rubbish, including bottles, shall be moved, removed or placed in outside areas between 2030 hours and 0800 hours.

5. A challenge 25 proof of age scheme shall be operated at the premises where the only acceptable form of identification shall bear their photograph, date of birth and a holographic mark.
6. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the Police or an Authorised Officer of the Council at all times whilst the premises are open.
7. The premises to keep up to date records of staff training and refresher training in respect of age related sales including proxy sales to persons who are drunk and identifying and preventing drug misuse in written or electronic format available for inspection on request by an Authorised Officer.
8. Notices shall be clearly displayed in the premises to emphasise to customers the prohibition on providing sales of alcohol to persons under the age of eighteen years.
9. A 30 minute drinking up time on top of the last permitted sale of alcohol to allow customers to use the toilet facilities to disperse from the premises.

Reason for decision:

The Committee noted that no relevant representations were received from responsible authorities.

The Committee noted local resident's representations. However the Committee were of the view that the issues raised were not related to the application for a premises licence.

The Committee noted the applicant's comments.

The Committee felt that the modification of the hours of operation and conditions was sufficient and significant enough to elevate the local resident's representations regarding the effect a grant of licence would have on the licensing objectives.

The meeting ended at 10.30 am

Chair



City and County of Swansea

Minutes of the **Statutory Licensing Sub Committee**

Multi-Location Meeting - Council Chamber, Guildhall / MS

Teams

Friday, 23 June 2023 at 10.00 am

Present: Councillor P M Matthews (Chair) Presided

Councillor(s)
P Downing

Councillor(s)
B J Rowlands

Officer(s)

Annie Davies

Licensing Officer

Craig Davies

Associate Lawyer

Rachel Loosemore

Operational Lead - Licensing

Samantha Woon

Democratic Services Officer

Also present

Mr D Rees, Dunvant RFC Treasurer (on behalf of the Applicant)

Councillor J W Jones (Ward Member)

Councillor M H Jones (Ward Member)

Ms D Matthews (Local Resident)

Mr K Munson (Local Resident)

Mr N Alexander (Local Resident)

Ms S Thomas (Local Resident)

Apologies for Absence: None.

1 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

2 Statutory Licensing Sub Committee Procedure (For Information).

The Lawyer advising the Committee presented the Statutory Licensing Sub Committee Procedure, for information.

3 Licensing Act 2003 - Section 17 - Application for a Premises Licence - Dunvant RFC, Broadacre, Killay, Swansea, SA2 7RU.

The Associate Lawyer outlined the procedure to be adopted by the Sub Committee in considering the application.

The Licensing Officer reported on the application for a new premises licence in respect of Dunvant RFC, Broadacre, Killay, Swansea, SA2 7RU received by the Authority on 3 May 2023.

She referred to the licensing objectives, policy considerations, guidance from the Home Office and action following consideration of the relevant person's objections. Specific reference was made to application for a premises licence at Appendix A and A1, a copy of the Club Premises Certificate at Appendix B and B1, the location plan of the premises at Appendix B2, a list of licensed premises in the area is attached at Appendix 3, conditions consistent with the operating schedule at Appendix C and the representations made by Other Persons at Appendix D and a copy of representations in support of the Application at Appendix D1.

12 representations had been received from Other Persons. A copy of their representations were attached at Appendix D. The representations related to the prevention of crime and disorder and public nuisance.

Councillor J W Jones (Ward Member) amplified his written representations in relation to public nuisance. He referred to complaints over the years and traffic difficulties in Broadacre as a result of parking in the cul-de-sac as opposed the Rugby Club.

Councillor M H Jones (Ward Member) amplified her written representations in relation to public nuisance. She outlined that the Application sought the same hours as they previously had under a Club Licence. She referred to public nuisance to residents in Broadacre which had been ongoing for many years.

Officers detailed the difference between a Club and Premises Licence. The Premises Licence would allow more flexibility in so far as patrons would not need to be club members or known to club members.

Mr K Munson (Local Resident) requested to speak. The Operational Lead – Licensing stated that Mr Manson had not indicated his wish to speak in line with licensing legislation. On the advice of the Associate Lawyer, the Chair allowed Mr Manson to make verbal representations.

Mr K Munson referred the residential nature of the area and the difficulties experienced by residents on match days. He stated that the premises licence may encourage the Club to seek more patrons during the year, ultimately during the venue into a nightclub. He referred to damage to a neighbour's van, an incident with an open air bar trading during lockdown and gangs of people waiting for taxis in Broadacre.

In response to a question from the Chair in relation to breaching of rules during lockdown, the Operational Lead, Licensing, stated that she was unable to confirm any complaints had been received during lockdown without checking records.

The Associate Lawyer stated that de-regulation had occurred during lockdown with many premises legally able to provide off sales during lockdown.

Ms D Matthews (Local Resident) further amplified her written representations regarding noise nuisance, gangs gathering and the potential for the venue to become a nightclub.

Mr N Alexander (Local Resident) further amplified his written representations regarding the residential nature of the area and the on-going noise nuisance. He referred to a video recording previously circulated to Members in which a group of people were rowdy whilst leaving the area.

Ms S Thomas (Local Resident) amplified her written representations regarding noise nuisance (specifically noise travelling up the valley), litter (cans at the top of the lane) and lack of consultation with residents regarding the Application.

The Chair welcomed Mr D Rees (representing the Applicant) who stated that the Club's current licence allowed the premises to remain open until 0145 hours. He reported that the Application had been submitted on the advice of Licensing Officers and the Club had in fact reduced its hours of operation, closing at 2200 most evenings. He stated that noise travelling up the valley could also be from other licensed premises. He referred to the Club's four big annual events which created income to keep the premises viable. He detailed the running costs associated with the Club and the reliance on alcohol sales to generate income. He detailed the constraints of the current Club Licence and the rationale for applying for a Premises Licence.

He stated that the premises did not sell cans, so any litter referred to by the local resident would have been purchased elsewhere. He referred to the incident of the van damage and detailed how the Club had reviewed CCTV and involved the Police with the culprit being identified and the damage being rectified.

It was noted that patrons attend the Club for specific events, in the absence of such events, the Club is quiet, closing before 2200 hours for approximately 340 days of the year.

In response to Member questions, Mr Rees stated that:

- The Club usually closes at 1600 hours on Sundays (apart from Bank Holidays). He stated that he could see no problem with modifying the hours of operation on a Sunday, however, the RFC's Committee Members would need to agree.
- He was agreeable to modifying the movement of litter and bottles between the hours of 0900 and 2000 hours.
- The Club did not offer the premises for 18th Birthday parties and was not looking to extend non-member use. Generally, the Club does not attract patrons from other premises who conclude their evening in the other licensed venues within Dunvant and Killay.
- The Club often requests patrons to move cars on the request of local residents at are helpful at all times.
- The issue of off sales is mis-leading as there are numerous venues in Dunvant and Killay available for off sale purchases. It was unlikely that patrons would travel to the Club to purchase off sales.

- The Club were fully compliant regarding advertising associated with the Application.
- Only hot drinks were available a late night refreshment.

The Associate Lawyer reminded all present that issues associated with parking was not within the remit of the Licensing Act 2003. Furthermore, he confirmed that the Applicant had advertised correctly and legally.

In conclusion, Mr Rees stated that the purpose of the Application was to mirror the existing Licence in order to better manage the larger annual events. He detailed the benefits to the community offered by the Club and the volunteers and the ongoing willingness to work with local residents to alleviate any issues.

It was **resolved** that the press and public be excluded from the hearing in accordance with paragraph 14 of the Licensing Act (Hearings) Regulations 2005, to enable the Sub-Committee to take legal advice.

The Chair thanked the participants for their attendance and advised that a decision would be provided within 5 working days.

(Closed Session)

Members discussed the issues relating to the application.

(Open Session)

The Chair indicated that the Sub-Committee's decision would be published within five working days of the Committee and would take account of the application and representation made and the needs and interests of all parties in terms of the Council's Statements of Licensing Policy, statutory guidance and the requirements of the Licensing Act 2003.

The Sub-Committee **Resolved** to **Grant** the application subject to the conditions consistent with the operating schedule and as modified as considered appropriate for the promotion of the licensing objectives as below:

Performance of Live Music
Playback of Recorded Music
Performance of Dance

All activities

Sunday - Thursday 2300 hours to 0000 hours
Friday – Saturday 2300 hours to 0100 hours

Late Night Refreshment

Sunday – Thursday 2300 hours to 0000 hours
Friday – Saturday 2300 hours to 0130 hours

Supply of Alcohol

Sunday – Thursday 0800 hours to 2330 hours

Friday – Saturday 0800 hours to 0100 hours

1. No unsupervised U18's after 9 pm.
2. Comprehensive recordable CCTV system will be installed and maintained covering the trade areas whilst encompassing all ingress and egress to the premises. The system must continually record whilst the premises is open for licensable activities and during all times when customers remain at the premises. The system must be capable of providing pictures of evidential quality, in particular facial recognition. All recordings must be stored for a minimum period of 31 days with date and time. Recordings must be made available immediately upon the request of a Police or Authorised Officer.
3. An incident recording book, bound in numerical order, shall be maintained at the premises showing details of the date and time of all assaults, injuries, accidents, or ejections, as well as details of the members of staff involved, the nature of the incident and the action/outcome. The book must be kept available for inspection by the Police and authorised officers of the Licensing Authority.
4. Notices shall predominantly display at all exits requesting patrons to respect the needs of local residents and leave the area quietly.
5. Notices shall be predominantly displayed in all areas used externally patrons to respect the needs of the local residents and use the area quietly.
6. No rubbish, including bottles, shall be moved, removed, or placed in outside areas between 2100 hours and 0800 hours.
7. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification shall bear their photograph, date of birth and a holographic mark.
8. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises are open.
9. The premises to keep up to date records of staff training and refresher training in respect of age-related sales including proxy sales to persons who are drunk and identifying and preventing drug misuse in written or electronic format available for inspection on request by an authorised officer.
10. Other than for off sales in sealed containers no drinks are permitted to leave the licensed area as shown on the deposited plans.

11. Notices shall be clearly displayed in the premises to emphasise to customers the prohibition on providing sales of alcohol to persons under the age of eighteen years.
12. A 30-minute drinking up time on top of the last permitted sale of alcohol to allow customers.
13. The Safety Advisory Group shall be notified with at least two months' notice for all events likely to attract more than 500 people.

Reason for decision:

The Committee noted that no relevant representations were received from the Responsible Authorities.

The Committee noted all the local resident's representations within the bundle of documents, their enhanced representations during the Committee and the video provided. It was noted that the representations also referred to matters of parking and use of the highway which could be considered being not directly relevant to the objectives, therefore members took extra care in considering all the representations and comments in line with the objectives.

The Committee noted the applicant's comments and the applicant's supporting information provided prior to the Committee.

The Committee noted that the Applicant acknowledged the local residence representations and concerns by providing answers in rebuttal and/or mitigation relevant to the licensing objectives.

The Applicant also confirmed a willingness to continue to work with residents to assist in the resolution of local issues emanating from the premises.

The Applicant was open regarding the premises current opening hours and although did not have the authority to agree modifications to the application welcomed members modifications if it felt that such modifications would promote the licensing objectives.

Therefore, the Committee felt that with the mitigation offered and with the modification of all activities and supply of alcohol on a Sunday in line with the Monday to Thursday hours, modification of .6 & .13 of the conditions was sufficient and significant enough to elevate the local resident's representations regarding the effect a grant of licence would have on the licensing objectives.

The meeting ended at 11.53 am

Chair



City and County of Swansea

Minutes of the **Statutory Licensing Sub Committee**

Multi-Location Meeting - Gloucester Room, Guildhall / MS

Teams

Friday, 30 June 2023 at 10.00 am

Present: Councillor P M Matthews (Chair) Presided

Councillor(s)
M W Locke

Councillor(s)
L V Walton

Officer(s)

Annie Davies

Craig Davies

Rachel Loosemore

Samantha Woon

Licensing Officer

Associate Lawyer

Operational Lead - Licensing

Democratic Services Officer

Also present

Ms Guise-Ellis (representing the Applicant)

Apologies for Absence

Councillor(s): None.

1 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

2 Statutory Licensing Sub Committee Procedure (For Information).

The Lawyer advising the Committee presented the Statutory Licensing Sub Committee Procedure, for information.

3 Licensing Act 2003 - Section 34 - Application to Vary a Premises Licence - Weobley Castle, Llanrhidian, Swansea, SA3 1HB.

The Associate Lawyer outlined the procedure to be adopted by the Sub Committee in considering the application.

The Licensing Officer reported on the application for a new premises licence in respect of Weobley Castle, Llanrhidian, Swansea, SA3 1HB, received by the Authority on 21 April, 2023.

She referred to the licensing objectives, policy considerations, guidance from the Home Office and action following consideration of the relevant person's objections. Specific reference was made to the application for a premises licence at Appendix A and A1, a copy of the existing licensed area and proposed addition plan was attached at Appendix A2, a copy of the existing premises licence was attached at Appendix B, a copy of the existing plan was attached at Appendix B1, a copy of the location plan was attached at Appendix C and the representation made by the Other Person at Appendix D.

One representation had been received from Other Persons. A copy of the representation was attached at Appendix D. The representation related to the prevention of public nuisance.

In the absence of the Other Person, the Licensing Officer read the representation and the addendum to the representation which had been circulated to the Committee.

The Chair welcomed Ms Guise-Ellis (representing the Applicant) who detailed the nature of the three different events held at Weobley Castle.

The Folk Festival was held on second week in June and was deemed to be very tame. Although the event was expanding, the event attracted an older generation who do not drink to get drunk.

The Beer Festival had been ongoing for years, initially via the former Greyhound Pub and latterly Weobley Castle. The event attracted local youngsters and provided an opportunity for them to enjoy music, a drink and camp with their friends in a safe environment.

Ms Guise-Ellis referred to the third event, Jopo, which was attracting a wider audience from around Wales who were interested in VW vans/cars. Again, the event was family orientated.

She stated that from a business perspective it would be easier to keep a marquee up and hold the event on two consecutive weekends. However, the impact would be unfair on locals.

The aim was to provide safe events in a beautiful environment, employing as many local people and local traders (food vendors) as possible to bring money into the community.

The Associate Lawyer shared the map/plans and Ms Guise-Ellis detailed the distance between the event location and the local residents property. She stated that the event would be surrounded by trees which would act as a buffer for any noise. It was accepted that the event was some distance from local residences.

In response to Member questions, Ms Guise-Ellis stated that:

- The events last twelve hours but the level of music is calm.
- The venue uses re-useable plastic, no glass or cans.

- There is no 'bottling out' as the re-useable plastic vessels are bagged and taken back to the brewery. However, the Applicant would agree to movement of drinking vessels to be conditioned.
- There would be no issue regarding a condition being included in respect of the Safety Advisory Group for events over 500.
- The DPS would be Mr Mabbett.
- There was no change to the hours of operation.

The Operational Lead, Licensing, referred to an anomaly in the times the licence authorises the carrying out of licensable activities which would be amended to midday to midnight.

In conclusion, Ms Guise-Ellis stated that the purpose of the Application was to enable events to the local community and families in a safe, positive environment whilst working with the local residents.

It was **resolved** that the press and public be excluded from the hearing in accordance with paragraph 14 of the Licensing Act (Hearings) Regulations 2005, to enable the Sub-Committee to take legal advice.

The Chair thanked the participants for their attendance and advised that a decision would be provided within 5 working days.

(Closed Session)

Members discussed the issues relating to the application.

(Open Session)

The Chair indicated that the Sub-Committee's decision would be published within five working days of the Committee and would take account of the application and representation made and the needs and interests of all parties in terms of the Council's Statements of Licensing Policy, statutory guidance and the requirements of the Licensing Act 2003.

The Sub-Committee **Resolved** to **Grant** the application subject to the conditions consistent with the operating schedule and as modified as considered appropriate for the promotion of the licensing objectives as below:

Live Music

Friday - Saturday 1200 - 0000 Sunday 1200 – 2200

Recorded Music

Friday 1200 - 000 Saturday 1100 - 0000 Sunday 1100 – 2200

Performance of Dance

Friday & Sat 1200 - 0000 Sunday 1200 – 2200

Late Night Refreshment

Friday & Sat 2300 – 0000

Supply of Alcohol

Friday & Saturday - 1200 - 0000

Sunday 1200 - 2200

1. No glass containers are allowed on site. All drinks must be in plastic bottles/glasses.
2. Signs will be prominently displayed at the entrance to the premises, within the toilet facilities and at strategic points within public access areas. Signs to state; 'Drug use is unacceptable; including the use of new psychoactive substances (legal highs) and that the venue operates a drug search policy as a condition of entry reserving the right to search customers under the provision and refuse entry if any substances found'.
3. A personal licence holder will be on duty at the premises at all times the premises is authorised to sell alcohol.
4. SIA door staff to be employed when regulated entertainment is provided at a ratio of 1 supervisor per 100 customers.
5. The entry/exit points will be staffed at all times by a minimum of two SIA licensed personnel.
6. A register of door supervisors (Safer Swansea Partnership Register or like detailed bound numerical register) to be maintained at all times at the premises. Such register to include the name, registration number, contact details of the member of door staff along with the date, time on duty and time off duty. Full details of the agency supplying the staff to be endorsed and the register to be available for inspection on request by an Authorised Officer.
7. There will be a number counting system in operation at each entrance with all locations reporting to a Chief Steward or the event safety officer. The numbers from each entry point will be forwarded each 20 minutes in order that the Chief Steward or event safety officer can monitor the overall capacity. A record, whether paper or electronic will be maintained for these capacities and made available on request of Authorised Officers.
8. An incident book (Safer Swansea Partnership Incident Book or like bound numerical register) to be maintained at all times to record any incidents of note.
9. The Premises Licence Holder will ensure that all recommendations from the Safety Advisory Group are implemented in full prior to the start of the event and that they are complied with for the duration of the event.
10. Rubbish disposal points to be placed throughout the site including regular sweeps from the litter team.

11. At the conclusion of each day the Designated Premises Supervisor or a named representative shall be responsible for ensuring the site is clear of litter and debris from the event.
12. No rubbish, including bottles, shall be moved, removed, or placed in outside areas between 2100 hours and 0800 hours.
13. Any traffic management plan as required by the Safety Advisory Group, must be submitted to the Police at least 14 days before the event takes place.
14. Ensure that all live and amplified sound (including television and music systems) within the premises is reduced to and maintained at a level which makes it imperceptible at the monitoring points identified on the attached map.
15. Substantial food and non-intoxicating beverages shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
16. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification shall bear their photograph, date of birth and a holographic mark.
17. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises are open.
18. Premises to keep up to date records, in written or electronic format, available for inspection of staff training in respect of age related sales.
19. Notices shall be clearly displayed in the premises to emphasis to customers the prohibition on providing sales of alcohol to persons under the age of eighteen years.
20. The Premises Licence is restricted to 3, 3 day events per year.
21. The Safety Advisory Group shall be notified with at least three months' notice for all events likely to attract more than 500 people.

Reason for decision:

The Committee noted that no relevant representations were received from the Responsible Authorities.

The Committee noted the local residents representation within the bundle of documents and their addendum representation provide in the week of the Committee. It was noted that the representations referred to noise and disturbance from events and that events could be on consecutive weekends, therefore Members

took extra care in considering all the representations and comments in line with the objectives.

The Committee noted the Applicant's comments and the Applicant's supporting information provided prior to the Committee.

The Committee noted that the Applicants representative acknowledged the local residence representations and concerns by providing answers in rebuttal and/or mitigation relevant to the licensing objectives.

The Applicants representative confirmed the location of the licensed area on the plan, the topography of the land and that sound equipment will be situated so that noise is directed towards the castle and away from the residents of Landimore. Additionally the representative was open regarding the sites proposed usage, the type of events and that the three events per year would be spread out rather than on consecutive weekends.

The Applicants representative was receptive to modifications of their application and welcomed modifications if it was felt that those modifications would promote the licensing objectives.

Therefore, the members felt that with the mitigation offered and with the modification of .12 & .21 of the conditions was sufficient and significant enough to elevate the local resident representations regarding the effect a grant of licence would have on the licensing objectives.

The meeting ended at 10.40 am

Chair



City and County of Swansea

Minutes of the **Statutory Licensing Sub Committee**

Multi-Location Meeting - Gloucester Room, Guildhall / MS

Teams

Monday, 21 August 2023 at 11.15 am

Present: Councillor P M Matthews (Chair) Presided

Councillor(s)
P Lloyd

Councillor(s)
L V Walton

Officer(s)

Aled Gruffydd
Rachel Loosemore
Lindsey Stock
Samantha Woon

Associate Lawyer
Operational Lead - Licensing
Licensing Officer
Democratic Services Officer

Also present

Mr Subathees – Applicant
Mr Kanapathi (representing the Applicant)

Apologies for Absence

Councillor(s): None.

1 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

2 Statutory Licensing Sub Committee Procedure (For Information).

The Lawyer advising the Committee presented the Statutory Licensing Sub Committee Procedure, for information.

3 Licensing Act 2003 - Section - 17 - Application for a Premises Licence - 3 S Convenience Store, 95, Carnglas Road, Sketty, Swansea, SA2 9BN.

The Chair referred to technical difficulties which had prevented the meeting commencing at 10.00 am and thanked all parties for their patience.

The Associate Lawyer outlined the procedure to be adopted by the Sub Committee in considering the application.

The Licensing Officer reported on an application for a new premises licence in respect of 3 S Convenience Store, 95, Carnglas Road, Sketty, Swansea, SA2 9BN, received by the Authority on 27 June, 2023.

She referred to the licensing objectives, policy considerations, guidance from the Home Office and action following consideration of the relevant person's objections. Specific reference was made to the application for a premises licence and Plan at Appendix A and A1, a copy of the location plan was attached at Appendix B, a list and location plan of licensed premises in the area at Appendix B1, conditions consistent with the operating schedule at Appendix C and representations made by the Responsible Authority and the Other Persons at Appendix D and D1.

A representation received from South Wales Police (at Appendix D) related to the prevention of crime and disorder and public nuisance.

Five representations had been received from Other Persons. A copy of the representations was attached at Appendix D1. The representations related to the prevention of crime and disorder, public nuisance.

PC Paul Jones, accompanied by PC Nicola Evans (South Wales Police) advised that following discussions with the Applicant, agreement had been reached to amend the licensable activities to Monday to Sunday – 0600 to 2300 hours.

Councillor M W Locke (Ward Member) amplified his written representations and confirmed that, following discussions with South Wales Police, he was in agreement to amended time of 2300 hours. He stated that South Wales Police had given assurances that the premises would be monitored for any increases in crime and disorder in the area.

Apologies had been received from the Other Persons as they were unable to attend. However, the Committee had due regard to their representations.

The Chair welcomed Suresh Kanapathi (representing the Applicant) who detailed the Application. He referred to the Applicant's agreement to the amended time of 2300 hours. He highlighted the benefits the convenience store would bring to the Community, especially as the premises had been empty for some time. Furthermore, he advised that the Applicant was experienced and fully aware of the Licensing Objectives.

In conclusion, Mr Kanapathi stated that the issues raised by Other Persons had been mitigated as a result of the hours of operation being amended to 2300 hours. He therefore urged the Committee to grant the amended Application.

It was **resolved** that the press and public be excluded from the hearing in accordance with paragraph 14 of the Licensing Act (Hearings) Regulations 2005, to enable the Sub-Committee to take legal advice.

The Chair thanked the participants for their attendance.

(Closed Session)

Members discussed the issues relating to the application.

(Open Session)

The Sub-Committee **Resolved** to **Grant** the amended application subject to the conditions consistent with the operating schedule and as modified as considered appropriate for the promotion of the licensing objectives as below:

Supply of Alcohol

Monday – Sunday 0600 hours to 2300 hours

1. A Comprehensive recordable CCTV system will be installed and maintained covering the trade areas whilst encompassing all ingress and egress to the premises. The system must continually record whilst the premises is open for licensable activities and during all times when customers remain at the premises. The system must be capable of providing pictures of evidential quality, in particular facial recognition. All recordings must be stored for a minimum period of 31 days with date and time. Recordings must be made available immediately upon the request of a Police or Authorised Officer.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show Police or authorised officer recent data or footage with the absolute minimum of delay when requested.
3. The store would operate following Health and Safety and Fire Safety law in relation to a convenience store. It would also implement policies and procedures set out by the whole sale group.
4. The store is situated in a residential area. It will work closely with local people to maintain or take any action necessary to keep the area clean and tidy at all times.
5. A Challenge 25 proof of age scheme, shall be operated at the premises where the only acceptable forms of identification shall bear their photograph, date of birth and a holographic mark.
6. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises are open.
7. Premises to keep up to date records available for inspection of staff training in respect of age-related sales.

Reasons for Decision

The Committee had regard to the objections raised by the representations. The agreement reached by the Police and the Applicant, supported by Councillor Locke in that the hours permitted for the sale of alcohol were reduced, thus removed the main concerns of the premises being used as a meeting point and destination to purchase alcohol.

The Committee were happy to see that the building was being occupied once more and were also encouraged that the Police would monitor the situation regarding potential anti-social behaviour at Ty-coch Square that could be related to these premises.

The meeting ended at 11.47 am

Chair

Agenda Item 4

1.1.1 Statutory Licensing Committee

1. To determine all matters regulated by the Licensing Act 2003 and the Gambling Act 2005 in accordance with the provisions of the Scheme of Delegation in the Council's Constitution and the Council's Statements of Licensing Policy.
2. All Licensing Act 2003 and Gambling Act 2005 functions and matters will be considered by the Statutory Licensing Committee or Statutory Licensing Sub Committee as deemed necessary, exercising plenary powers meeting on such specific occasions as necessary.
3. The Statutory Licensing Committee shall be empowered to do anything which is necessarily incidental to the exercise of the delegated function and all delegations and or authorisations shall be construed accordingly unless they are expressly limited otherwise in order to facilitate the determination of any matters considered by them.
4. The Statutory Licensing Committee or Statutory Licensing Sub Committee as deemed necessary shall be empowered to adopt or modify any such rules of procedure in order to facilitate the determination of any matters considered by them.

Note: All members of this Committee must have been trained by the Authority prior to them being permitted to take part in the meeting.